

order to obtain an excused absence. Please call me at the office in such an event. If you can't reach me, please leave a message explaining your situation on my voice mail. I will require written verification of illness, emergency, or family death from any students receiving an excused absence. Please note that scheduling an interview during an exam is not a valid excuse for missing an exam.

If you receive an excused absence prior to an exam time, I will use the percentage grade you earn on the final exam in place of the missed exam, rather than administer a make-up exam. For any unexcused exam absences I will assign you a zero.

Rebuttals

While I encourage discussion of exam questions, the class should not get bogged down in lengthy debate over them. Therefore, I use a rebuttal procedure that works well. To apply for credit when you believe an exam answer is debatable, prepare a written or computer-printed rebuttal. Rebuttals are due at the start of the class period immediately following the day that exams are returned. See the course contract for further detail.

Project

You have been assigned a group project in which you analyze an individual's personal property loss exposures and make risk management and insurance recommendations. You must work in groups of 3 and are responsible for forming your own groups. A detailed description of the project is posted to the class Blackboard page under "Assignments". The project is due at the beginning of class on April 30.

Grading

Graded material in this course will consist of the following:

Three in-class exams	100 points each
Cumulative final	150 points
<u>Group Project</u>	<u>100 points</u>
Total Possible Points	550 points

*There will be no makeup exams. All exams are mandatory. Material for the exams will come from the lectures, text, and any materials handed out in class or on the course web pages.

E-mail

I will send announcements about the class via e-mail. I will be sending messages to the class (to your university account) on a periodic basis, so you need to check your e-mail regularly. If you are using a different mail address (e.g., AOL), then you need to forward your e-mail from your olemiss account to your home e-mail address. If you need to reach me outside of class or office hours please do not hesitate to contact me by email.

Extra Credit Opportunities

Information Sheet and Contract (5 points)

Guest Speakers (5 points each up to 10 points)

A Special Note from Your Instructor about Guest Speakers

At Ole Miss the Risk Management and Insurance program takes great pride in attracting guest speakers to update us on current developments in the industry, including career opportunities. We expect two guest speakers this semester. These speakers usually are giving up at least a full day of their valuable time and traveling here at their expense. The information they convey often is more important than that I deliver. To reward you for attending and participating in guest speaker sessions, you will be given five extra credit points if the speaker receives a reasonable number of questions from students during the class period. The extra credit points are only available to those students that attend. You also can expect exam questions on their presentations. No “make-up” opportunities for extra credit will be given to students missing guest speaker sessions.

A Special Message from Your School of Business Administration

The School of Business Administration upholds honor and academic integrity in all of its teaching, research, and service activities. All business faculty, staff, and students are charged with the responsibility to behave with personal and professional integrity and to refrain from dishonorable conduct.

Tentative Course Schedule

Date	Day	Topic	Chapter/s	Assignment Due
1/22	TH	Syllabus, attendance, etc.		
1/27	T	Introduction to Risk	1	
1/29	TH	Introduction to Risk, Risk Identification	1, 2	Contract, Information Sheet
2/3	T	Guest Speaker: Lashae Wortham, Liberty Mutual Risk Control		
2/5	TH	Risk Evaluation	2	
2/10	T	Insurance Career Day		
2/12	TH	Risk Management Techniques: Non-insurance	5	
2/17	T	RM Techniques: Selection and Implementation	8	
2/19	TH	Exam I	1,2,5,8	Scantron and pencil
2/24	T	Insurance Principles	6	
2/26	TH	Insurance Principles, Insurer Organization	6,22	
3/3	T	Insurer Organization, Insurer Operations	22,23	
3/5	TH	Insurer Operations	23	
3/10	T	Regulation	24	
3/12	TH	Exam II	6,22,23,24	Scantron and pencil
3/17	T	No Class - Spring Break		
3/19	TH	No Class - Spring Break		
3/24	T	Guest Speaker: Robert Sutter, President, Keystone Legacy Development		
3/26	TH	Insurance Symposium		
3/31	T	Property and Liability Exposures, Policy Provisions	3	
4/2	TH	Insurance Policy Provisions, Auto Insurance	7, 13	
4/7	T	Auto Insurance	13	
4/9	TH	Auto Insurance, Homeowners' Insurance	14, 15	
4/14	T	Homeowners' Insurance	15	
4/16	TH	Homeowners' Insurance, Life and Health Insurance	15, 4	
4/21	T	Life and Health Insurance	16,17	
4/23	TH	Life and Health Insurance	16,17	
4/28	T	Exam III	3,4,7,13-17	Scantron and pencil
4/30	TH	Return Exams, Final Review		Group Project
5/5	T	Final Exam @ 4pm	All	

FIN 341 Information Sheet (Due January 29)

First Name:

Last Name:

Preferred Name:

Hometown:

Major:

Minor:

Expected Graduation:

Prior exposure to insurance/risk-management industry:

What you hope to learn in this class: